

FALCON BAND PARENT ORGANIZATION

Welcome to the Falcon Band Parents Organization! We are a dedicated group of parents and friends who support the band's activities and enjoy seeing our students perform, and we need you! This group is NOT just a "marching band parent" group! Our membership is open to the parents of students in ALL of the Falcon Bands – curricular or extra-curricular.

The most important qualification is your willingness to help, to show up, and to have fun. You can learn everything else! You choose the time commitment - short, one-time, overnight, season long, flexible, and amendable. You can volunteer in more than one area, too. Please read through the volunteer descriptions to see if any activities appeal to you and can fit your schedule. If you choose to volunteer and have not completed a volunteer form yet, contact Jon Noworyta or Steve Van Oss who will get the form to you to complete and return. Your form will then be given to the appropriate committee head.

This brochure alphabetically lists the major support areas that we supervise. Please note that most of the committees are for both curricular and extra curricular groups. Please note the following key

(ALL) – All groups

(CB) – Curricular Bands (Wind Ensemble, Symphonic, Band, Concert Band, Percussion Studies)

(MB) – Marching Band

(JB) – Jazz Ensemble, Jazz Band, Jazz Combo

Chaperones (ALL)- This *very* important area is responsible for providing and scheduling adult supervision at band activities such as concert festivals and school field trips, jazz festivals, football games, competitions, etc. Medical and first aid people are needed on this committee. Carry current medical forms and permission slips for all band students to away activities. If you are a qualified health care provider (doctor, nurse, paramedic, etc.) please let us know.

- Field trips (ALL) – ride the bus with the group, supervise student behavior at all times, attend to student needs.
- Festivals and Competitions (JB or MB) - ride the bus, take attendance, attend to student health needs, possibly assist with equipment, serve food, and collect money for catered events. All day commitment.
- Home Football Games (MB) - assist with uniforms, band control in stands. Take water jugs and cups to stands, garbage detail of stands.
- Parades (MB) - walk with band during parades. Spritze students with water, attend to health needs, transport water jugs or bottled water to end of parade route.
- Trips (ALL) - travel by coach bus with band. Supervise and attend to student needs throughout the entire trip. 3-4 day commitment.

Colorguard/ Winterguard/Costumes (MB)- Responsible for selection, procurement and assembly of colorguard costumes and colorguard flags based upon the band director and visual designer's sketches and guidance.

- Sewing – involves coordinating the pattern design, fabric cut out and sewing of colorguard costumes and colorguard flags.

- Costuming – for colorguard and drum major (when necessary). Help procure colorguard, and prop accessories as needed by purchasing, borrowing, etc.

Falcon Band Contest Committee (MB) – Work with Band Director to organize and run the Wheaton Marching Band Contest, held every Fall. This is a very important event – our biggest fundraiser – and we need *many, many* volunteers for the following tasks (each with a different sub-committee chairperson):

- Ad Sales/Program
- Admissions (gate)
- Band Warm Up area
- Hospitality
- Publicity
- Air Grams
- First Aid
- Hosting (individual bands)
- Judges needs (tapes, batteries, stop watch, etc.)
- Parking
- Pit Holding Area
- Registration

Falcon Booster's Liaison (ALL)– Attend regular meetings of the Wheaton North Falcon Booster club, representing the Band Department, and report back to FBPO.

Fall Signs (ALL)– Sell, build, and distribute spirit lawn signs for band and colorguard members.

Fund Raising Events (ALL)– Explore various methods of raising funds either by the group as a whole, or individually by students, to defray student costs and for purchase items needed by the Falcon Band, without conflicting with the Falcon Booster Club, and without placing undue strain on students. Oversee the organization of the fundraiser, the distribution of materials, and collection of all funds from fundraising events, including (but not limited to):

- Pizza Sales
- Car Washes
- Cheesecake sales

Hospitality (ALL) – Responsible for organization, set up, and arranging of volunteers for special activities and events for Band members and their families. Responsible for purchase and/or collection of food or refreshments to support these activities.

- Post Concert Receptions – includes organizing small snack foods and beverages for the 8th Grade Band Day, Wind Ensemble Concerts and Senior Farewell Concerts.
- Band Camp (MB)– includes providing fruit and beverage snacks for students and possibly lunches for staff during the week. May include setting up a pizza lunch for students. Organize and recruit for Family Social Night/Pastry Potluck Marching Show Preview.

- Falcon Band Contest (MB)– includes working with the judging panel, such as providing food and beverages for them during the evening, and making sure they are well-cared for that night and also helping with the post contest gathering at the Wheaton Bowl.
- Marching Band End-of Season Banquet (MB)- involves selecting a caterer, collecting orders, providing decorations for the awards banquet. Inventory and ordering band awards after band roster is set.
- Jazz Café (JB)- includes organizing small snack foods and beverages.

Market Day Coordinator (ALL) – The FBPO coordinates the Market Day Sales for WNHS. This person coordinates all orders (online and hard copy), oversees monthly delivery evenings, and sets the schedule for the following year.

Media (ALL) – Responsible for videotaping and photographs of band events.

Middle School Liaison (ALL)– Work closely with high school band director on communication with the parents of 8th grade students and with junior high band directors on articulation of information from the high school to middle school or vice versa. This committee will be active from year round but is very active in October and February. This committee is NOT in charge of recruitment, but communication.

Pit Crew and Truck/Trailer (MB)– Responsible for transporting and positioning pit equipment and podiums at all home football games and competitions. Home football game and competition requirements are:

- Pit Crew (Home Games), – responsible for moving pit equipment, podiums, and possibly other equipment from the band room or storage and positioning them on the field.
- Pit Crew (Competition) – a competition involves an all day or overnight commitment. Work with the Truck/Trailer Crew to schedule pick up and return of equipment from trucks and trailer. Work with Band Director and contest personnel to move pit equipment to and from Pit Warm-up area and to the contest field – positioning it for performance when instructed by timing-penalties judge. Clearpit equipment as quickly as possible after performances and return it to trailer for loading.
- Truck and Trailer Crew – organize the loading and unloading all pit equipment, podiums, hat racks, colorguard and other equipment in the truck and trailer whenever the band travels. This crew is also responsible for working with the pit crew to assemble necessary equipment for all performances (ex. podiums, etc.)

Publicity (ALL)– Responsible for promoting the band and its accomplishments in the community, work with other support areas to promote their events in newspapers. Possible events include:

- Swing Dance and Falcon Band Contest – find appropriate local venues to publicize the large events hosted by the Falcon Bands. Contact area newspapers and television stations.
- Concerts
- New Objectives – promote events as they arise

Scholarship Committee (ALL)– Oversee the application for and funding of the FBPO Scholarship.

Swing Dance (JB) –Work with Band Director to organize and run the annual Wheaton North Swing Dance, held in the spring. This is another very important event and fundraiser – and we need several volunteers for the following tasks (each with a different sub-committee chairperson):

- Admissions (at the door)
- Publicity
- Refreshments/food
- Set-up, tear down
- Silent Auction
- Swing Dance Lessons (find instructor)
- Ticket Sales and presale

Uniforms (CB, MB)- Responsible for fitting band members with a uniform and maintaining the inventory of band uniforms.

- Uniform restocking – after Senior Farewell Concert and Memorial Day Parade – clean out pockets, prepare for dry cleaning. Sort uniforms by size and number. Update list of current available uniforms. Hang and Sort by size. Clean hats and garment bags.
- Uniform Fitting & Maintenance – outfit new marching band members during the summer and during Band Camp Week with uniform, shoes, hats, and gloves. Outfit Wind Ensemble members with Black Dresses or Tuxedos in early October. Fill out student's personal data form with assigned uniform numbers. Keep accurate records of uniform assignments.

Web Site (ALL)– Work with or as the webmaster of the Falcon Band Website. Keep all information on site updated on a weekly basis. Delete out-dated material. Work with Band Director to get all forms (medical, field-trip permission) and all hand-outs (competition itineraries, etc) in downloadable format and on the website. Publicize Falcon Band Contest.

For More Information Contact:

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